

**CITY OF PINE LAKE
AGENDA
November 23, 2021
7:00 PM
Council Chambers
459 Pine Drive Pine Lake, GA**

Call to Order

Announcements/Communication

Adoption of Agenda

CONSENT AGENDA

Adoption of the Minutes of the regular meeting of November 9, 2021.

NEW BUSINESS

Indoor Mask Requirement for Public Spaces

Discussion of existing policy for wearing masks indoor in public spaces.

Date for "Lighting of the Lake".

Beach House Garden.

Confirm December 19, 2021 for opening celebration of the Beach House Garden.

OLD BUSINESS

Food Well Grant Project

Select an additional planting date.

REPORTS AND OTHER BUSINESS

Public Comments

Staff

Mayor

Report on City Administrator Recruitment

City Council

Information for "The Pine Lake News" eblast.

Adjournment

**CITY OF PINE LAKE
MINUTES
November 9, 2021
7:00 PM
Council Chambers
459 Pine Drive Pine Lake, GA**

Call to Order – Mayor Hammet called the meeting to order at 7:00pm.

Present: Mayor Hammet; Mayor pro tem Bordeaux; and Council members Brantley, Hall and Woods. Council member Beavers attended electronically. Also present were Acting City Administrator Peggy Merriss and Police Chief Sarai Y'Hudah-Green.

Announcements/Communication

Council member Brantley requested that residents place unused cardboard at the Beach House for use with the Food Well planting.

Council member Woods stated that the Maker Market and Food Truck activities on Sunday, November 7th went well. She thanked Lalah Manley for organizing the event.

Mayor pro tem Bordeaux noted that the PLAIN Food and Coat Drive was a success with possibly 100+ coats collected.

Mayor Hammet announced that the cookout at Poplar Park went well with 60+ attendees. She thanked Raoul Martinez for his assistance in setting up the park. Mayor Hammet thanked Georgia Power for their donation and noted that she would be working with DeKalb County Commissioner Lorraine Cochran-Johnson on a finding request. Mayor Hammet also thanked Jonny Coe, Pine Lake resident and owner of DeKalb Surveys Inc. for providing the beautiful renderings depicting the future use of the park.

Adoption of Agenda

On a motion by Council Member Hall; second by Council Member Woods; and all voting “aye”, the agenda was amended to add a discussion of the concrete blocks in the parking spaces on Lakeshore Drive and consideration of amending Council Meeting dates in November and December, 2021.

On a motion by Council member Hall; second by Council Member Woods; and all voting “aye”, the agenda was adopted as amended.

CONSENT AGENDA

Adoption of the Minutes of the regular meeting of October 26, 2021.

On a motion by Council Mayor pro tem Bordeaux; second by Council Member Brantley; and all voting "aye", the minutes were adopted.

NEW BUSINESS

Approval of Amendment to Budget for the Oak Drive Repair and Repaving Project.

Recommend approval of an amendment to the Oak Drive repair and repaving project in the amount of \$8,000 for CPL Architecture, Engineering and Planning for preparation of the bid package.

Acting City Administrator Merriss explained that the budget amendment was recommended because it became apparent that there were storm drainage issues that needed to be addressed on Oak Drive in order to make sure that the repairs and repaving could be done and would not be undermined by stormwater flow in the future and to add the small section of Oak Road because it connects Oak Drive to Spring Street and it seemed more efficient to include the entire section of Oak Drive/Oak Road to the project. In addition, there was also a discussion of the project with the property owner at 487 Oak Drive that resulted in some reasonable modifications to the bid documents.

Ms. Merriss noted that the project has been advertised and bids are scheduled to be opened on Tuesday, November 23, 2021. It is anticipated that a recommendation for award of the contract will be on the agenda for the December 14, 2021 Council Meeting.

Ms. Merriss added that she had hoped to include repairs to the corner of Beaver and Dahlia and the surveying work and design work was done but we were unable to acquire an easement from the property owner. Survey and design work has also been done for improvements to the corner of Lakeshore and Dahlia. Those two intersection projects should be included in the scope of work for the 2022 SPLOST program, to include securing easements for the work.

In response to a question from Council member Beavers, Ms. Merriss explained that the project work will be done within the public right-of-way except for a small temporary construction easement at the corner of Oak Drive and Forest. Ms. Merriss added that the storm water work would direct stormwater through a piping system and away from the front of 487 Oak Drive. This would also prevent stormwater from undermining the street improvements.

On a motion by Council Mayor pro tem Bordeaux; second by Council Member Brantley; and all voting "aye", the amendment to the Oak Drive repair and repaving project was approved as recommended.

Discussion of Concrete Blocks in the Parking Spaces on Lakeshore Drive.

Mayor Hammet stated that the concrete blocks in the parking spaces on Lakeshore Drive was initiated as an artful way to implement social distancing during the COVID-19 pandemic but over time some of the block installations had been damaged and the plantings are no longer viable. She indicated that there were two possible options for discussion – one, remove all of the blocks; or, reconfigure the layout and continue to restrict parking.

Council member Hall stated that she was interested in the best long-term solution.

Mayor pro tem Bordeaux indicated that the blocks could be hard to see when drivers were approaching the spaces because of where they are placed in the parking space.

Council member Woods reported that she had seen vehicles parked in half the space behind the concrete blocks.

Mayor Hammet stated that reconfiguration could include grouping more of the blocked spaces together and move the bricks to the group of spaces.

Mayor pro tem Bordeaux added that the City could reduce the overall number of spaces by restriping the parking and increasing the width of each parking space.

Council member Beavers added that the limits on available parking contributed to controlling the number of people at the beach and lake this summer.

Chief Green stated that the reduced number of parking spaces did seem to help in reducing the crowds at the beach and lake. She added that there had not been a problem with people parking in the neighborhood streets during this past summer.

Mayor Hammet presented two options: consolidating the blocked spaces to the last 5-6 diagonal spaces towards the Gazebo; or, removing all of the concrete blocks.

By agreement of a majority of Council members, it was decided that the concrete blocks would be removed from the parking spaces on Lakeshore Drive.

Amending Council Meeting Dates for November and December, 2021.

By consensus, the Council agreed to add a Council Meeting on November 23, 2021, cancel the Council Meeting on November 30, 2021 and add a Council Meeting on December 7, 2021.

OLD BUSINESS

Food Well Grant Program

Council member Brantley reported that there was a good response to filling volunteer time slots

Council member Hall reported that the plants were being purchased and would be delivered to the Beach House on Friday, November 12th. She added that separate workday for installation of the water tank system would be scheduled once the tank is delivered.

REPORTS AND OTHER BUSINESS

Public Comments: There were no comments from the public.

Staff: There were no comments from staff.

Mayor and City Council:

Mayor Hammet indicated that there would be a discussion at the November 23rd Council Meeting regarding the existing policy requiring masks to be worn indoors at public meetings.

Information for "The Pine Lake News" eblast.

- Removal of the shrubbery at the Beach House
- Call for cardboard for Food Well Grant planting
- Change in Council Meeting Schedule
- 2022 Budget Adoption Schedule
- Update on Oak Drive Repair

Adjournment

On a motion by Mayor pro tem Bordeaux; second by Council Member Brantley; and all voting "aye", the meeting was adjourned at 7:37pm.