

**CITY OF PINE LAKE
COUNCIL MEETING MINUTES
July 26, 2022, 7:00 PM
Council Chambers
459 Pine Drive, Pine Lake, GA**

Call to Order - Mayor Melanie Hammet called the meeting to order at 7:01 pm.

Present: Mayor Hammet, Mayor pro tem Jean Bordeaux and Council members Tracey Brantley, and Augusta Woods. City Administrator ChaQuias Miller-Thornton, City Attorney Susan Moore and Administrative Coordinator Missye Varner were also present. Chief of Police Sarai Y'Hudah-Green and Council Member Brandy Hall were not present.

Announcements/Communication

- Mayor Hammet's presentation of Certificates, Honorarium, and/or Recognition
 - Pamela Poole Starks – Juneteenth 2022 Event Participation
 - Maxwell Chestnut-Anne – 2022 Conservation Artwork Contest Winner
- Mayor Hammet welcomed all for attending the meeting. The Mayor also presented Ms. Starks with a token of appreciation and Master Chestnut-Anne with an art set for being the first-place winner. Ms. Starks thanked all for their listening ears and open hearts. Master Chestnut-Anne stated that he has an interest in turtle conservation and awareness around the lake.

Adoption of Agenda of the Day

Council Member Woods motioned to adopt the agenda, seconded by Mayor pro tem Bordeaux; the adoption of the agenda passed unanimously.

Adoption of the Minutes

- Regular Meeting – July 12, 2022

Mayor pro tem Bordeaux motioned to adopt the minutes, seconded by Council Member Brantley; the adoption of the minutes passed unanimously.

Public Comments

Copies of the Public Comments are on file in City Hall for review. Please email missyevernar@pinelakega.net to request copy or call 404-999-4931 to schedule

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an appointment to review the copy on file.

OLD BUSINESS

None.

NEW BUSINESS

- A. Memorandum of Understanding between the City of Pine Lake and Pine LakeFest, Inc. – LakeFest 2022 to be held October 15-16, 2022

Council member Brantley motioned for the discussion to clarity of the Memorandum of Understanding, seconded by Mayor pro tem Bordeaux; and passed unanimously.

After discussion Mayor pro tem Bordeaux motioned to approve the Memorandum of Understanding between the City of Pine Lake and Pine LakeFest, Inc. – LakeFest 2022 to be held October 15-16, 2022, with the City providing a \$500 sponsorship, to allow for City Administrator Thornton to work in conjunction with Pine LakeFest, Inc. and City Attorney Moore to finalize the contract draft based on consented discussion items, and to allow Mayor Hammet to execute final form of the contract draft. Council Member Woods seconded; the approval of the Memorandum of Understanding passed unanimously.

- B. Request for City Sponsorship – 2022 Pride Lake Event – Thomas Torrent, requestor

Mayor pro tem Bordeaux motioned to approve the Request for City Sponsorship – 2022 in conjunction with application for Outdoor Festival and Use of Public Buildings and Lands for the Pride Lake Event to be held August 27th, 2022, with P.L.A.I.N. being the applicant, with terms of the mutual understanding of the event to be finalized by City Administrator Thornton in conjunction with P.L.A.I.N., the PrideLake Committee, and City Attorney Moore, and to allow Mayor Hammet to execute final documented form of understanding, as necessary; seconded by Council Member Brantley; approval passed unanimously.

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C. Request for Use of Beach House Facility – Vote Riders – Community Letter Writing Campaign

Council Member Brantley motioned to approve the Request for Use of Beach House Facility – Vote Riders – Community Letter Writing Campaign beginning July 27th on Wednesdays from 6:30pm – 8:30pm and ending on November 3, 2022; seconded by Council Member Woods; and passed unanimously.

Public Comments

Copies of the Public Comments are on file in City Hall for review. Please email missyeverner@pinelakega.net to request copy or call 404-999-4931 to schedule an appointment to review the copy on file.

Staff

City Administrator Miller-Thornton reported the following:

- The City received the second installment of the ARPA funding in the amount of \$140,780.21 last week.
- The FY2021 Audit is complete, and a corrective action plan has been composed by City Administrator Thornton. Also, that Jimmy Whitaker, Auditor will attend the August 9th meeting of Council to formally present the FY2021 audit report.
- A variance application has been submitted for 4617 Park Drive and Public Hearing in the matter has been scheduled for August 30th, 2022.
- Qualifying for the vacant City Council post shall be August 1-3, 2022, from 8:30am – 4:30pm and that the qualifying packet will be on the website by Friday, July 29th

Mayor

Mayor Hammet reported that Commissioner Steve Bradshaw has appointed City Administrator Miller-Thornton to serve on the Memorial Drive Development Task Force Committee.

Mayor stated that Pine Lake adopted a Safe Harbor Resolution and that the city need to update the current resolution and present it at the PRIDE Lake Festival

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which she supports. She also thanked Thomas Torrent and Timothy McLeod for bringing the festival to the city.

City Council

There were not any comments from City Council.

Information for “The Pine Lake News” eblast.

Qualification Period to run for vacant City Council seat August 1st-3rd

A special election will be held in conjunction with the 2022 General Election on November 8th, to fill a vacant City Council seat. The balance of this term will run from election date through December 31, 2023.

Qualifying for candidates will begin at City Hall on Monday, August 1, 2022, and continue through Wednesday, August 3, 2022, from 8:30 AM to 4:30 PM each day. Application Forms will be available on the website (Front Page News) on Friday or at City Hall starting Monday 8/1. The qualifying fee is \$18.00 See Notice.

Letter Writing Campaign in the Beach House, Wednesday evenings starting July 27th.

The city is making the Beach House available to community members each Wednesday evening from 6:30 – 8:30 through the November election for a letter writing campaign. This effort is in support of VoteRiders, a project to assist voters in acquiring Georgia approved IDs now required to vote. The volunteers will be writing letters to voters letting them know of this service. All are welcome, just bring yourself and your pen (the more colorful the better.)

P.L.A.I.N. Pancake Breakfast August 6th 9:30 am – 11:30 am

Will be held at the Beach House - Menu: Eggcellent Scrambled Eggs, Purdy-Good Pancakes, Groovy Grits, Savory Sausages. Beverages include Orange Juice, Coffee. \$5 for PLAIN members, \$6 for non-members. \$3 for children.* Free if you join PLAIN.

First Annual Pride Lake event Saturday August 27th, 2022

The event will be at the Beach House and surrounding area from 2:00 PM to 8:00 PM. It will feature vendors, food and entertainment with a parade around the Lake. Lakeshore

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will be closed From Clubhouse to Pine (one block only.)

City recognizes two very special residents :

Pamela Poole Starks who gave a wonderful performance as Sojourner Truth at our Juneteenth Event.

and

Maxwell Chestnut-Anne who was the winner of our 2022 Conservation Artwork Contest.

Congratulations and thanks to Pamela and Max.

Adjournment

Council Member Brantley motioned to adjourn at 8:57pm; seconded by Council Member Woods.

Missye Varner, Administrative Coordinator