

**CITY OF PINE LAKE
COUNCIL MEETING MINUTES
September 27, 2022, 7:00 PM
Council Chambers
459 Pine Drive, Pine Lake, GA**

Call to Order - Mayor Melanie Hammet called the meeting to order at 7:25 pm.

Present: Mayor Hammet, Mayor pro tem Jean Bordeaux and Council members Brandy Hall, Augusta Woods and Nivea Castro. City Administrator ChaQuias Miller-Thornton, Public Works Supervisor Raoul Martinez and Administrative Coordinator Missye Varner were also present. Chief of Police Sarai Y'Hudah-Green, Council Member Tracey Brantley and City Attorney Susan Moore were not present.

Announcements/Communication

Council Member Hall announced that there will be a Weeding and Mulch Spreading Party for the Food Well Granted Garden on October 1st from 9:00AM – 12PM at the Beach House. This event is a BYOT – Bring Your Own Tools.

City Administrator Miller-Thornton communicated that October 4th marks her sixth month working with the City.

Adoption of Agenda of the Day

Mayor Hammet amended the agenda by adding Rental of Facilities Update to Old Business. Mayor pro tem Bordeaux motioned to adopt the amended agenda, seconded by and Council member Hall; the adoption of the amended agenda passed unanimously.

Adoption of the Minutes

- Regular Meeting – September 13, 2022

Council Member Woods motioned to adopt the minutes, seconded by Council member Castro; the adoption of the minutes passed unanimously.

Public Comments – 3 minutes each please

There were not any public comments.

OLD BUSINESS

Rental of Facilities Update

There was discussion for new fees for the rental facilities and they are as following:

CITY OF PINE LAKE
COUNCIL MEETING MINUTES
September 27, 2022, 7:00 PM
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- Full payment is due within 30 days of rental date
- For cancellations within 15 to 30 days – associated rental fees paid will be refunded minus the administrative processing fee
- Cancellations within 14 days are not eligible for refund

Households and City businesses will continue to get a 50% discount on 1 beach house rental and 2 club house rentals per calendar year.

These rental changes are effective October 1, 2022.

NEW BUSINESS

A. Oak Drive Repair, Maintenance, and Repaving

City Administrator Miller-Thornton presented the proposal and stated that she and Public Works Supervisor Martinez met with representatives from Clark Patterson Lee (CPL) the City's engineering firm of record and that storm water utility repair at the corner of Oak Drive and Forest needs to be included in the scope of work for the project. Public Works Supervisor Martinez recommended adding a concrete band along the shoulder of the road to delay asphalt deterioration.

City Administrator Miller-Thornton recommended to have CPL revise the proposal to include the addition of the concrete apron and to re-bid the project.

REPORTS AND OTHER BUSINESS

Public Comments – 3 minutes each please

There were not any public comments.

Staff Reports

Administration

Copies of the Administrative Report are on file in City Hall for reviewing. Please email missyeverner@pinelakega.net to request copy or call 404-999-4931 to schedule an appointment to review the copy on file.

Public Safety

CITY OF PINE LAKE
COUNCIL MEETING MINUTES
September 27, 2022, 7:00 PM
Council Chambers
459 Pine Drive, Pine Lake, GA

There was no Public Safety report.

Public Works

There was no Public Works report.

Reports/Comments

Mayor

There was no mayoral report or comment.

City Council

There were no City Council reports or comments.

Information for “The Pine Lake News” eblast.

Maintenance on Dam, Inner Berm, and Retention Feature has Begun

Contracted cleanup work was started early this week. Work will be supervised by Raoul Martinez, Public Works Supervisor.

Saturday October 1st, PLAIN presents: Fancy Fall Coffee Cafe

Coffee and Hot Cocoa bar, Fruit and donuts plus live music by Jennifer and Jordan. Come and meet your neighbors and get ready for Lakefest (October 15th and 16th)

Saturday October 1st, Food Pantry food collection

The Pine Lake Food Pantry will be accepting donations this coming Saturday morning ****AT THE COFFEE CAFE AT THE BEACH HOUSE!**** 9:30-11:30 am. Come by with your food or monetary donations (checks made out to PLAIN).

Saturday Oct. 1st, Volunteers Working on the Edibles Garden

Volunteers will be mulching and weeding the newly installed pollinator/medicine/food garden near the Beach House from 9:00 am to Noon. It is a BYOT(tools) event, so come out and enjoy the beautiful fall weather and help

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put the plants to bed for the winter.

Adjournment:

Mayor Pro Tem Bordeaux motioned to adjourn; seconded by Council Member Hall and the meeting was adjourned at 8:09pm.