

**CITY OF PINE LAKE
AGENDA
October 25, 2022, 7:00 PM
Council Chambers
459 Pine Drive, Pine Lake, GA**

NOTE: All attendees are reminded to silence cellular phones and other devices that may cause interruption of the session proceedings.

Call to Order

Announcements/Communication

Adoption of Agenda of the Day

Adoption of the Minutes

- Public Hearing – September 27, 2022
- Regular Meeting – September 27, 2022

Public Comments – 3 minutes each please

OLD BUSINESS

NEW BUSINESS

REPORTS AND OTHER BUSINESS

Public Comments – 3 minutes each please

Staff Reports

Administration
Public Safety
Public Works

Reports/Comments

Mayor
City Council

Information for “The Pine Lake News” eblast.

Adjournment

CITY OF PINE LAKE
PUBLIC HEARING MINUTES
September 27, 2022, 6:30 PM
Council Chambers
459 Pine Drive, Pine Lake, GA

Call to Order –Mayor Melanie Hammet called the public hearing to order at 6:45 pm. The meeting was delayed pending the arrival of Bill Johnston, City Zoning Consultant and with mutual consent of the zoning applicant.

Present: Mayor Hammet, Mayor pro tem Jean Bordeaux and Council members Brandy Hall, Augusta Woods, and Nivea Castro. City Administrator ChaQuias Miller-Thornton, Public Works Supervisor Raoul Martinez, and Administrative Coordinator Missye Varner were also present. Chief of Police Sarai Y'Hudah-Green, Council Member Tracey Brantley and City Attorney Susan Moore were not present.

Public Hearing

The purpose of the hearing is to solicit input on Variance Application requests submitted by representative for **497 Oak Drive, Pine Lake, GA (Parcel 18 041 08 009)** and to potentially render Council decision in the matter. Applicant is seeking variance from R-1 Residential District development regulations relative to reducing the minimum side yard setback of 10ft by 9ft resulting in a 1ft setback and relative to the limitations on projections into required setbacks for decks to project no more than 36 inches into any required yard – to allow for a projection of 108 inches into the side yard setback. Variances are also sought from Stream Buffer Protection regulations to allow encroachment into the undisturbed natural vegetative buffer that shall be maintained for 50 feet, measured horizontally, on both banks (as applicable) of the stream as measured from the top of the stream bank and from Stream Buffer Protection regulations is requested to allow encroachment into the additional setback of 25ft where all impervious coverage is to be prohibited.

Mayor Hammet read the variance request and opened the public hearing taking comments in favor/opposition beginning with Applicant Jordon Tomesch, property owner. City Administrator Miller-Thornton presented the request for the variance and the environmental report from Clark Patterson Lee, the City's engineering firm of record. City Zoning Consultant Johnston present zoning official report and addressed a series of questions regarding his findings.

Following the receipt of all public comment and the presentation of relative reports the receipt of public comments was concluded, and the matter was taken up by Council for deliberation. Council discussed access to property, proposed deck encroachment, grading of property, mitigation measures to offset encroachment, parking, etc.

Upon call of the question, Council Member Hall motioned to approve the application with conditions. The motion was seconded by Mayor pro tem Bordeaux.

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The motion passed unanimously to approve the application for variance as relative to proposed development at 497 Oak Drive, with the following conditions:

- Presentation of architectural stamped plans depicting:
 - No encroachment of the side-yard setback area by the proposed deck.
 - Reconfiguration of the proposed walkway so that the walkway only runs perpendicular to the stream.
- Presentation of adequate mitigation measures, as a means of mitigating the effect of encroachment of the stream buffer and setback areas.
- Presentation of an adequate grading plan which minimizes grading, filling and earthmoving within stream buffer and setback areas.

Adjournment

The Public Hearing concluded at 7:25 pm.

Missye Varner, Administrative Coordinator

**CITY OF PINE LAKE
COUNCIL MEETING MINUTES
September 27, 2022, 7:00 PM
Council Chambers
459 Pine Drive, Pine Lake, GA**

Call to Order - Mayor Melanie Hammet called the meeting to order at 7:25 pm.

Present: Mayor Hammet, Mayor pro tem Jean Bordeaux and Council members Brandy Hall, Augusta Woods and Nivea Castro. City Administrator ChaQuias Miller-Thornton, Public Works Supervisor Raoul Martinez and Administrative Coordinator Missye Varner were also present. Chief of Police Sarai Y'Hudah-Green, Council Member Tracey Brantley and City Attorney Susan Moore were not present.

Announcements/Communication

Council Member Hall announced that there will be a Weeding and Mulch Spreading Party for the Food Well Granted Garden on October 1st from 9:00AM – 12PM at the Beach House. This event is a BYOT – Bring Your Own Tools.

City Administrator Miller-Thornton communicated that October 4th marks her sixth month working with the City.

Adoption of Agenda of the Day

Mayor Hammet amended the agenda by adding Rental of Facilities Update to Old Business. Mayor pro tem Bordeaux motioned to adopt the amended agenda, seconded by and Council member Hall; the adoption of the amended agenda passed unanimously.

Adoption of the Minutes

- Regular Meeting – September 13, 2022

Council Member Woods motioned to adopt the minutes, seconded by Council member Castro; the adoption of the minutes passed unanimously.

Public Comments – 3 minutes each please

There were not any public comments.

OLD BUSINESS

Rental of Facilities Update

There was discussion for new fees for the rental facilities and they are as following:

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- Full payment is due within 30 days of rental date
- For cancellations within 15 to 30 days – associated rental fees paid will be refunded minus the administrative processing fee
- Cancellations within 14 days are not eligible for refund

Households and City businesses will continue to get a 50% discount on 1 beach house rental and 2 club house rentals per calendar year.

These rental changes are effective October 1, 2022.

NEW BUSINESS

A. Oak Drive Repair, Maintenance, and Repaving

City Administrator Miller-Thornton presented the proposal and stated that she and Public Works Supervisor Martinez met with representatives from Clark Patterson Lee (CPL) the City's engineering firm of record and that storm water utility repair at the corner of Oak Drive and Forest needs to be included in the scope of work for the project. Public Works Supervisor Martinez recommended adding a concrete band along the shoulder of the road to delay asphalt deterioration.

City Administrator Miller-Thornton recommended to have CPL revise the proposal to include the addition of the concrete apron and to re-bid the project.

REPORTS AND OTHER BUSINESS

Public Comments – 3 minutes each please

There were not any public comments.

Staff Reports

Administration

Copies of the Administrative Report are on file in City Hall for reviewing. Please email missyeverner@pinelakega.net to request copy or call 404-999-4931 to schedule an appointment to review the copy on file.

Public Safety

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There was no Public Safety report.

Public Works

There was no Public Works report.

Reports/Comments

Mayor

There was no mayoral report or comment.

City Council

There were no City Council reports or comments.

Information for “The Pine Lake News” eblast.

Maintenance on Dam, Inner Berm, and Retention Feature has Begun

Contracted cleanup work was started early this week. Work will be supervised by Raoul Martinez, Public Works Supervisor.

Saturday October 1st, PLAIN presents: Fancy Fall Coffee Cafe

Coffee and Hot Cocoa bar, Fruit and donuts plus live music by Jennifer and Jordan. Come and meet your neighbors and get ready for Lakefest (October 15th and 16th)

Saturday October 1st, Food Pantry food collection

The Pine Lake Food Pantry will be accepting donations this coming Saturday morning ****AT THE COFFEE CAFE AT THE BEACH HOUSE!**** 9:30-11:30 am. Come by with your food or monetary donations (checks made out to PLAIN).

Saturday Oct. 1st, Volunteers Working on the Edibles Garden

Volunteers will be mulching and weeding the newly installed pollinator/medicine/food garden near the Beach House from 9:00 am to Noon. It is a BYOT(tools) event, so come out and enjoy the beautiful fall weather and help

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put the plants to bed for the winter.

Adjournment:

Mayor Pro Tem Bordeaux motioned to adjourn; seconded by Council Member Hall and the meeting was adjourned at 8:09pm.

Missye Varner, Administrative Coordinator

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