

**CITY OF PINE LAKE**  
**ACTION AGENDA**  
**March 28, 2023 at 7:00 PM**  
**Council Chambers**  
**459 Pine Drive, Pine Lake, GA**

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**NOTE: All attendees are reminded to silence cellular phones and other devices that may cause interruption of the session proceedings.**

**Call to Order** Mayor Melanie Hammet called the meeting to order at 7:00pm.

Present: Mayor Melanie Hammet, Mayor pro tem Jean Bordeaux and Council members Augusta Woods, Brandy Hall and Tracey Brantley. City Manager ChaQuias Miller-Thornton and Administrative Coordinator Missye Varner were also in attendance. Council Member Nivea Castro and Chief of Police Sarai Y’Hudah-Green arrived at 7:15pm. City Attorney Susan Moore was not present.

**Adoption of Agenda of the Day**

Council Member Hall motioned to adopt the agenda, seconded by Council Member Woods, the adoption of the agenda passed unanimously.

**Adoption of the Minutes**

- Regular Meeting – March 14, 2023

Council member Hall motioned to adopt the minutes; Mayor pro tem Bordeaux seconded; the adoption of the minutes passed unanimously.

**New Business**

1. Call for City of Pine Lake 2023 General Municipal Election

Council member Woods motioned to approve the Call for City of Pine Lake 2023 General Municipal Election; Mayor pro tem Bordeaux seconded; and the approval of the Call for City of Pine Lake 2023 General Municipal Election passed unanimously. (4-0 Council Member Castro was not present at the time of the vote)

2. Resolution R-08-2023 – A Resolution Appointing the DeKalb County Board of Registrations and Elections to Conduct the City of Pine Lake, GA 2023 General Municipal Election

Council Member Hall motioned to adopt Resolution R-08-2023 – A Resolution Appointing the DeKalb County Board of Registrations and Elections to Conduct the City of Pine Lake, GA 2023 General Municipal Election; Mayor pro tem Bordeaux seconded, the resolution passed unanimously. (4-0 Council Member Castro was not present at the time of the vote)

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3. Engineering Proposal – Survey, Geotechnical, Construction Documents Creation and Construction Administration for the Replacement of Two (2) Pedestrian Bridges at the Lake in the City of Pine Lake – Clark Patterson Lee – \$28,937.00

Mayor pro tem Bordeaux motioned to utilize the General Fund to fund the Engineering Proposal – Survey, Geotechnical, Construction Documents Creation and Construction Administration for the Replacement of Two (2) Pedestrian Bridges at the Lake in the City of Pine Lake – Clark Patterson Lee – \$28,937.00; seconded by Council Member Woods; the motioned to approve the Engineering Proposal passed unanimously. (5-0 Council Member Castro had arrived at the meeting)

**Adjournment**

Council Member Hall motioned to adjourn; seconded by Mayor pro tem Bordeaux and passed unanimously at 7:39 pm.