

**CITY OF PINE LAKE**  
**COUNCIL MEETING ACTION AGENDA**  
**May 30, 2023 at 7:00 PM**  
**Council Chambers**  
**459 Pine Drive, Pine Lake, GA**

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**NOTE: All attendees are reminded to silence cellular phones and other devices that may cause interruption of the session proceedings.**

**Call to Order** Mayor Melanie Hammet called the meeting to order at 7:00pm. Present: Mayor Melanie Hammet, Mayor pro tem Jean Bordeaux and Council members Brandy Hall, Augusta Woods, Tracey Brantley and Nivea Castro. City Manager ChaQuias Miller-Thornton, Chief of Police Sarai Y'Hudah-Green AND City Attorney Susan Moore were also present. Administrative Coordinator Missye Varner was not present.

**Adoption of Agenda of the Day**

Council Member Hall motioned to adopt the agenda, seconded by Council Member Castro, the adoption of the agenda passed unanimously.

**Adoption of the Minutes**

- Regular Meeting – May 9, 2023

Mayor pro tem Bordeaux motioned to adopt the agenda, seconded by Council Member Brantley, the adoption of the agenda passed unanimously.

**New Business**

1. MAPMakers Award

Eva Sotus was awarded the MAP Makers Award for running the Pine Lake Lounge for many years.

2. Council Confirmation of Mayoral Appointments of Members to SEED

Wendy Keith-Ott  
Kate Nevins

Council Member Brantley motioned to confirm Mayor Hammet's appointments; seconded by Mayor pro temp Bordeaux and passed unanimously.

3. Memorandum of Understanding between the City of Pine Lake and Pine Lakefest, Inc. – 2023 Pine Lakefest Event

Mayor pro temp Bordeaux motioned to approve the Memorandum of Understanding between the City of Pine Lake and Pine Lakefest, Inc. – 2023 Pine Lakefest Event; seconded by Council Member Castro the motion passed unanimously.

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4. Little Food Pantry – PLAIN, requestor

Council Member Hall motioned to approve the Little Food Pantry – PLAIN, requestor with the location to be determined later; seconded by Council Member Woods and passed unanimously.

5. Wildlife Protection Measures

Mayor and Council discussed protective measures to include regulations of park use and fishing. There was also discussion about amending the lake and recreation policy.

6. Fee Schedule Revision – Permitting and Inspections

Council Member Hall motioned to approve the Fee Schedule Revision – Permitting and Inspections; seconded by Council Member Castro and passed unanimously.

7. Adoption of a Tentative 2023 Millage Rate – For advertising purposes.

Council Member Woods motioned to Adoption of a Tentative 2023 Millage Rate – For advertising purposes; seconded by Council Member Hall and passed unanimously.

8. Increase of Mayor and Council Salary

Council Member Brantley motioned to approve for the Increase of Mayor and Council Salary; seconded by Council Member Castro and passed unanimously.

9. Appointment and Confirmation – City Clerk – Resolution R-11-2023

Mayor pro temp Bordeaux motioned to approve the Appointment and Confirmation – City Clerk – Resolution R-11-2023; seconded by Council Member Brantley and passed unanimously.

10. Executive Session to Discuss Personnel

At 8:20 pm Mayor pro tem Bordeaux motioned to move into Executive Session to Discuss Personnel; seconded by Council Member Castro and passed unanimously.

Mayor pro tem Bordeaux motioned at 8:48 p.m. to adjourn from the Executive Session to Discuss Personnel and to reconvene to the Regular Council Meeting; seconded by Council Member Castro and passed unanimously.

**Adjournment** – Council Member Hall motioned to adjourn at 9:11 pm; seconded by Council Member Brantley.