

**CITY OF PINE LAKE
AGENDA
APRIL 11, 2023 at 7:00 PM
Council Chambers
459 Pine Drive, Pine Lake, GA**

NOTE: All attendees are reminded to silence cellular phones and other devices that may cause interruption of the session proceedings.

Call to Order

Announcements/Communication

Special Presentation – Mr. and Mrs. Craig Luke

Adoption of Agenda of the Day

Adoption of the Minutes

- Regular Meeting – March 28, 2023

Public Comments – 3 minutes each please

Old Business

New Business

1. Consent of Council to Announce Intent to Take Action – Propose Increase of Mayor and Council Salary
2. Georgia Interlocal Risk Management Agency- GMA Property & Liability Self Insurance – \$35,271
3. Resolution R-09-2023 – Budget Amendment – General Fund FY 2023 and Capital Projects Fund FY 2023

REPORTS AND OTHER BUSINESS

Public Comments – 3 minutes each please

Staff Reports

Administration
Public Safety
Public Works

Reports/Comments

Mayor
City Council

Information for “The Pine Lake News” eblast.

Adjournment

**CITY OF PINE LAKE
CITY COUNCIL MINUTES
March 28, 2023 at 7:00 PM
Council Chambers
459 Pine Drive, Pine Lake, GA**

NOTE: All attendees are reminded to silence cellular phones and other devices that may cause interruption of the session proceedings.

Call to Order Mayor Melanie Hammet called the meeting to order at 7:00pm.

Present: Mayor Melanie Hammet, Mayor pro tem Jean Bordeaux and Council members Augusta Woods, Brandy Hall and Tracey Brantley. City Manager ChaQuias Miller-Thornton and Administrative Coordinator Missye Varner were also in attendance. Council Member Nivea Castro and Chief of Police Sarai Y’Hudah-Green arrived at 7:15pm. City Attorney Susan Moore was not present.

Announcements/Communication

Mayor Hammet communicated that General Contractor Tyler Means did a good job taking down the gazebo and that the granite stones from the gazebo will be housed at the Public Works Department for future use.

Council Member Brantley announced that on April 1st at 11:30 a.m. following the P.L.A.I.N. Pancake Breakfast there will be an Easter Egg Hunt on the beach for ages 5 and under while the 6 - 12 crowd will hunt on the opposite side of the Beach House. The children will also receive goody bags prepared by Mayor Hammet.

Adoption of Agenda of the Day

Council Member Hall motioned to adopt the agenda, seconded by Council Member Woods, the adoption of the agenda passed unanimously.

Adoption of the Minutes

- Regular Meeting – March 14, 2023

Council member Hall motioned to adopt the minutes; Mayor pro tem Bordeaux seconded; the adoption of the minutes passed unanimously.

Public Comments – 3 minutes each please

Tom Ramsey, 610 Spruce Drive thanked Mayor Hammet and Council Members for taking down the gazebo and urged for the bridge to be replaced quickly.

**CITY OF PINE LAKE
CITY COUNCIL MINUTES
March 28, 2023 at 7:00 PM
Council Chambers
459 Pine Drive, Pine Lake, GA**

Old Business

There was not any Old Business.

New Business

1. Call for City of Pine Lake 2023 General Municipal Election

City Manager Miller-Thornton presented the Call for City of Pine Lake 2023 General Municipal Election and upon discussion and Council member Woods motioned to approve the Call for City of Pine Lake 2023 General Municipal Election; Mayor pro tem Bordeaux seconded; and the approval of the Call for City of Pine Lake 2023 General Municipal Election passed unanimously. (4-0 Council Member Castro was not present at the time of the vote)

2. Resolution R-08-2023 – A Resolution Appointing the DeKalb County Board of Registrations and Elections to Conduct the City of Pine Lake, GA 2023 General Municipal Election

Council Member Hall motioned to adopt Resolution R-08-2023 – A Resolution Appointing the DeKalb County Board of Registrations and Elections to Conduct the City of Pine Lake, GA 2023 General Municipal Election; Mayor pro tem Bordeaux seconded, the resolution passed unanimously. (4-0 Council Member Castro was not present at the time of the vote)

3. Engineering Proposal – Survey, Geotechnical, Construction Documents Creation and Construction Administration for the Replacement of Two (2) Pedestrian Bridges at the Lake in the City of Pine Lake – Clark Patterson Lee – \$28,937.00

City Manager Miller-Thornton presented Engineering Proposal followed by discussion, Mayor pro tem Bordeaux motioned to utilize the General Fund to fund the Engineering Proposal – Survey, Geotechnical, Construction Documents Creation and Construction Administration for the Replacement of Two (2) Pedestrian Bridges at the Lake in the City of Pine Lake – Clark Patterson Lee – \$28,937.00; seconded by Council Member Woods; the motioned to approve the Engineering Proposal passed unanimously. (5-0 Council Member Castro had arrived at the meeting)

**CITY OF PINE LAKE
CITY COUNCIL MINUTES
March 28, 2023 at 7:00 PM
Council Chambers
459 Pine Drive, Pine Lake, GA**

Public Comments – 3 minutes each please

There were no public comments.

REPORTS AND OTHER BUSINESS

Public Comments – 3 minutes each please

There were no public comments at this time.

Staff Reports

**City Manager's Report – Administration Department
Municipal Court**

Employment Position:

- Interview sessions have been completed for the position of Municipal Court Clerk. Due to the lack of qualified candidates, and the extensive training scenario that will be required if currently filled, The Administration is considering restructuring of the job description to include duties of the City Clerk's function. Hopefully, the restructuring will allow for a pool of candidates that are equipped with Administrative and/or Court services experience. Restructuring of the job scenario is anticipated to present increased salaries and benefits costs for the position.

• **Public Works**

- The Admin continues to research purchasing options for purchase of a new or used leaf machine. The suggestion is that the asset be acquired with American Rescue Plan Act funds. The item was discussed during the 03/25/2023 Council retreat. Proposal information is expected to be presented to Council in April 2023.
- Completing inventory with-in and clean-up of the shop area.

**CITY OF PINE LAKE
CITY COUNCIL MINUTES
March 28, 2023 at 7:00 PM
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Current City Projects:

- Demolition of the gazebo and nearby bridge has been completed as of 03/28/2023. Site inspection was conducted following.
- Ongoing: City Engineers Clark Patterson Lee have provided cost proposal for bid document and construction plan composition, construction administration for rebuild of the inner berm bridges. Consideration of the proposal is on the agenda for the 03/25/2023 meeting of Council. The proposal includes the scope of work for surveys and geotechnical services.

DAM PROJECT:

- Clark Patterson Lee has informed the Administration Office on 03/27/2023 that the plans have received Georgia Soil and Water Conservation Commission (GSWCC) approval.
- CPL has received approval for the plans from GA Environmental Protection Division (EPD).
- As of 03/24/2023, the Regulatory Division of the US Army Corps of Engineers has completed necessary coordination with other federal and state agencies and no adverse comments regarding the proposed work were received. The Division has determined that the proposed scope of work is authorized in accordance with applicable sections of the Nationwide Permits (NWP) program.
- Next step is for the Administration Office to coordinate with Clark Patterson Lee regarding bid document dates.

Rockbridge Road (DeKalb County SPLOST Project):

- 03/20/2023 was the last and most recent meeting of Pine Lake Administration and the DeKalb County SPLOST Project Management Team. Waterline improvements continue. Mayor Hammet has requested a sequence of project activities through to completion. Mayor Hammet has scheduled a construction site walkthrough in April 2023.

Community Policing Initiative:

- Mayor Hammet, Chief Green, and City Manager Thornton have discussed the rededication event and Chief Green and I will work to schedule a date for the event. The event will serve as the government and the community's pledge to a community-oriented collaboration between local law enforcement and the people that they serve.

**CITY OF PINE LAKE
CITY COUNCIL MINUTES
March 28, 2023 at 7:00 PM
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Administrative Matters

Applications/Licenses:

- The Administration has processed 22 business license renewals and 2 alcohol license renewals for the 2023 year.

Required Reporting: No report.

Other City Matters

- Council retreat was held Saturday, March 25th, 2023. I would like to thank Council and Chief Green for a very productive retreat. Summary report is being composed and will be presented to Council in advance of the April 11th, 2023 meeting of Council.

The following members of Council have been registered for the State of the DeKalb County to be held on April 26th, 2023: Mayor Hammet and Councilmembers Castro and Woods.

Public Safety

- Chief Green reported that she is currently working with the city manager to schedule a full staff meeting. Chief Green also reported that the police department is working on the re-dedication initiative and that it will be citywide.
- There have been new hires within the Police Department, and they will attend an upcoming council meeting to introduce themselves.
- Police Memorial Month is approaching and there will be a county wide event that the Pine Lake Police Department will participate in. The Chief invited Mayor and City Council to attend.
- Code Enforcement is working with the storm water consultant for the compliance of site visits on Thursday, March 30th.

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Reports/Comments

Mayor Hammet:

- Thanked the Mayor pro Tem, Council Members, City Manager and Chief for their attendance and participation for a great retreat and for getting projects done in a timely manner.
- Stated that she, Council Members Castro and Woods were registered for the State of the County Address on April 26th and invited other members of council to attend.
- Commented that she will be attending Avondale's State of The City on March 30th at 6:00 p.m. and invited Council Members and Staff to attend.

City Council

There were not any City Council comments at this time.

Information for "The Pine Lake News" eblast:

Permitting Completed for Dam Repair Project

The City's plan for repair of the Dam have been approved by all required agencies to include Georgia Soil and Water Conservation Commission (GSWCC) and the US Army Corps of Engineers Regulatory Division. Next step is for the Administration Office to coordinate with the City's engineers regarding bid document dates for the project.

Gazebo Demolition Completed

The gazebo has been removed, leaving a new open space for outdoor activities. Presently there are no plans to build anything in that space.

Council Approves Proposal to Create Construction Documents for two Bridges on the Inner Berm

This work will be completed by Clark Patterson Lee, the Architecture and Engineering firm that has been our Stormwater Consultant for a number of years.

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Scope of work includes:

- Topographic survey of bridges and adjacent areas
- Bridge foundation investigation including soil borings and analysis
- Creation of construction documents
- Administration of the bidding process and the actual project

Pancake Breakfast will be Followed by Easter Egg Hunt

PLAIN's monthly breakfast is happening this Saturday, April 1, from 9:30 am to 11:30 am at the Beach House. The menu includes scrambled eggs, bacon, pancakes/gluten-free pancakes, coffee, tea, and more.

At 11:30, following the breakfast, there will be an Easter Egg Hunt! Children 5 and younger will hunt for eggs on the beach while the 6 - 12 crowd will hunt on the opposite side of the Beach House. After gathering their eggs, (which are empty), they will return to the Beach House to turn the eggs in and get a goody bag. Parents, adults, and older teens are asked to help us hide the eggs at 11:15 and monitor the egg hunt at 11:30.

Food Assistance Available to Pine Lake Neighbors

PLAIN's Neighbor to Neighbor (N2N) program assists Pine Lake neighbors in need. If you or someone you know is food insecure or needs other assistance, please call 404 491-0774 and leave a message. A volunteer will call back to discuss needs and help available. All contacts are kept confidential.

Adjournment

Council Member Hall motioned to adjourn; seconded by Mayor pro tem Bordeaux and passed unanimously at 7:39 pm.

Missye Varner, Administrative Coordinator



Memo

To: Mayor and City Council
From: ChaQuias Thornton, City Administrator
Date: April 6, 2023
Re: Council Consent – Intent to Take Action – Increase Mayor and Council Salary

New Business Item 1 – April 11, 2023 Regular Council Meeting

Process for consideration of and action taken to increase the salary of elected officials is governed by the Official Code of Georgia Annotated (O.C.G.A. § 36-35-4 (2021)), as shown below:

- (a) *The governing authority of each municipal corporation is authorized to fix the salary, compensation, and expenses of its municipal employees and the members of its municipal governing authority and to provide insurance, retirement, and pension benefits, coverage under federal old-age, survivors and disability programs, hospitalization benefits, and workers' compensation benefits for its employees, their dependents, and their survivors and for members of the municipal governing authority, their dependents, and their survivors, when such benefits are provided to municipal employees. Any previous actions to extend insurance, federal old-age, survivors and disability programs, retirement, hospitalization, and workers' compensation benefits to members of the municipal governing authority are validated. With the exception of the provision of insurance, federal old-age, survivors and disability programs, retirement, hospitalization, and workers' compensation benefits, any action to increase the salary or compensation of the elective members of the municipal governing authority shall be subject to the following conditions and requirements:*
- (1) *Any such increase shall not be effective until after the taking of office of those elected at the next regular municipal election which is held immediately following the date on which the action to increase the compensation was taken;*
 - (2) *Such action shall not be taken during the period of time beginning with the date that candidates for election to membership on the municipal governing authority may first qualify as such candidates and ending with the date members of the municipal governing authority take office following their election; and*
 - (3) *Such action shall not be taken until notice of intent to take the action has been published in a newspaper of general circulation designated as the legal organ in the county and in the municipal corporation at least once a week for three consecutive weeks immediately preceding the week during which the action is taken.*
- (b) *As used in subsection (a) of this Code section, the phrase "elective members of the municipal governing authority" means, notwithstanding any terminology or designation of a municipal governing authority or governing body contained in any municipal charter, any elective municipal official who exercises any executive or legislative or executive and legislative powers of the municipal corporation, specifically including a mayor, vice-mayor, president or chairman*

of a municipal council, member of a municipal council, member of a board of aldermen, or member of a board of commissioners. Such phrase shall also include any person who is appointed to fill a vacancy in any such elective office.

- (c) *As used in subsection (a) of this Code section, the words "salary or compensation," as applied to the elective members of a municipal governing authority, shall include any expense allowance or any form of payment or reimbursement of expenses, except reimbursement for expenses actually and necessarily incurred by members of a municipal governing authority in carrying out their official duties. The governing authority of each municipal corporation shall be authorized to provide by ordinance for the reimbursement of such actual and necessary expenses.*
- (d) *As used in subsection (a) of this Code section, the words "retirement" and "pension" shall mean termination from municipal service with the right to receive a benefit based upon all or part of such municipal service in accordance with the terms of the ordinance or contract pursuant to which the municipality provides for payment of such benefits. The General Assembly declares and affirms that the Act approved April 17, 1981 (Ga. L. 1981, p. 1741) was intended to assure that prior advertisement of actions to provide insurance, federal old-age, survivors and disability programs, retirement, pension, hospitalization, and workers' compensation benefits to elected members of the municipal governing authority, their dependents, and their survivors is not required.*

The following timeline (tentative) is presented by the Administration Office for notification of Council's to take action on, and for Council's consideration of, the increase of salaries for the elected offices of Pine Lake, to include the position of Mayor and all five Council positions.

04/11/2023 - Council consent to publish NOTICE OF CONSENT TO TAKE ACTION (with proposed increase)
04/27/2023 - Submit ad to the news organ for publishing
05/04-05/10/2023 - Week 1 Advertisement
05/11-05/17/2023 - Week 2 Advertisement
05/15-05/24/2023 - Week 3 Advertisement
05/30/2023 - Council Consideration - Public Meeting

This timeline adheres to GA Code provisions regarding the matter. The period for the qualifying of candidates for the upcoming 2023 General Municipal Election is set to begin at 8:30 a.m. on Monday the 21st day of August 2023 and shall close at 4:30 p.m. on Wednesday the 23rd day of August 2023 (within regular business hours of City Hall).

Please see the next page for draft of the public notice of INTENT TO TAKE ACTION. The table reflects an increase from \$3,600 annually (\$300/month) to \$7,200 annually (\$600/month) for the position of Mayor and an increase of from \$600 annually (\$50/month) to \$3,600 annually (\$300/month) for each Council position.

Please contact me if you should have any questions or concerns regarding this matter.

Thank you,
CMThornton

**PUBLIC NOTICE OF
INTENT TO TAKE ACTION
CITY OF PINE LAKE, GA**

The Mayor and Council of the City of Pine Lake hereby extend public notice of its intent to take action to increase the salary of Pine Lake municipal elected officials, to include the positions of Mayor and Council. The proposed increase in salary, by position is shown below:

Elected Municipal Official	Annual Salary - Current	Annual Salary - Proposed	Proposed Increase
Mayor	3,600.00	7,200.00	3,600.00
Council Member 1	600.00	3,600.00	3,000.00
Council Member 2	600.00	3,600.00	3,000.00
Council Member 3	600.00	3,600.00	3,000.00
Council Member 4	600.00	3,600.00	3,000.00
Council Member 5	600.00	3,600.00	3,000.00
Total Salaries	6,600.00	25,200.00	18,600.00

Public hearing to consider the increase will be held on Tuesday, May 30, 2023 at 7:00pm in the Pine Lake Courthouse/Council Chambers at 459 Pine Drive, Pine Lake, Georgia 30072. Pursuant to O.C.G.A §36-35-4, any such increase shall not be effective until after the taking of office of those elected at the next regular municipal election which is held immediately following the date on which the action to increase the salary was taken.



Memo

DATE: March 7, 2023
TO: Mayor and City Council
FROM: ChaQuias Thornton
RE: FY2023 Budget Amendment

Please see the attached FY2023 Budget Amendment (Resolution R-09-2023), as proposed. The budgetary amendments are presented to account for the following:

Reserve Fund allocation to the General Fund and subsequent General Fund transfer to the Capital Projects Fund for the engineering scope associated with rebuild of the inner berm bridges - \$28,937

Reserve Fund allocation to fund MAP and SEED special program funding expenditures in the amount of \$1,500. Current expenditures have been presented for the 2023 Pollination Celebration event in the amount of \$800 plus incidentals.

Reserve Fund allocation in the net amount of \$1,821 for increase in the general liability and casualty insurance premium for the 2023-2024 renewal. The actual renewal amount is \$1,821 in excess of the budgeted allocation. See the attached insurance premium breakdown for reference.

Total increase in revenue is proposed in the amount of \$32,258.00, with a total increase in expenditures proposed in the equivalent amount of \$32,258.00.

General Fund Increase -	\$ 3,321.00
Capital Projects Increase -	<u>\$28,937.00</u>
	\$32,258.00

Please let me know if you should have any questions/concerns regarding the information provided within this correspondence.

Thank you,
CMThornton

RESOLUTION #R-09-2023

A Resolution of the Mayor and City Council of Pine Lake, Georgia

WHEREAS, the FY2022 local budget for the City of Pine Lake, Georgia was adopted in December 13, 2023; and

WHEREAS, it is necessary to amend such budget now;

THEREFORE, be is resolved by the Mayor and City Council of the City of Pine Lake, Georgia, that the following amendment to the general fund budget be made this _____ day of _____, 2023.

GENERAL FUND REVENUES					
		LINE ITEM DESCRIPTION	Increase	Decrease	
		Transfer to Capital Projects Fund		28,937.00	
		Fund Balance Allocation	28,937.00		
		Fund Balance Allocation	1,500.00		
		Fund Balance Allocation	1,821.00		
			32,258.00	28,937.00	3,321.00
GENERAL FUND EXPENDITURES					
		LINE ITEM DESCRIPTION			
ADMINISTRATION					
	523101	GIRMA	2,845.00		
	531106	Municipal Arts Panel	1,000.00		
	531107	SEED	500.00		
POLICE					
	523101	GIRMA		391.00	
PUBLIC WORKS					
	523101	GIRMA		847.00	
RECREATION					
	523101	GIRMA	214.00		
			4,559.00	1,238.00	3,321.00
		Sum Total			-

CAPITAL PROJECTS REVENUES					
		LINE ITEM DESCRIPTION	Increase	Decrease	
	611006	Transfer from General Fund	28,937.00		
			28,937.00	0.00	28,937.00
CAPITAL PROJECTS EXPENDITURES					
		LINE ITEM DESCRIPTION			
	521290	Other Professional Services	28,937.00		
	541200	Site Improvements			
			28,937.00	0.00	28,937.00
		Sum Total Rev/Exp			0

Melanie Hammet
Mayor

ChaQuias M. Thornton
City Manager/Acting City Clerk

Moved from GF Allocation to Capital Projects Fund
Moved from GF Reserve to GF Allocation
To Fund MAP and SEED Events
Increase in GIRMA Expense

Engineering/Inner Berm Bridges

Georgia Interlocal Risk Management Agency

GMA Property & Liability Self-Insurance Program

RENEWAL TERMS FOR 2023-2024

CITY OF PINE LAKE

PI1

425 Allgood Road
Pine Lake, GA 30072

Coverage Period:

May-01-2023 to May-01-2024

Presented by:



201 Pryor Street
Atlanta, GA 30303

Quote Date:

4/3/2023

Administered by:

Lockton Companies

3280 Peachtree Road NE #250
Atlanta, GA 30305

Georgia Interlocal Risk Management Agency

RENEWAL TERMS FOR 2023-2024

CITY OF PINE LAKE

Contribution Summary

<u>Line of Coverage</u>	<u>Annual Contribution</u>
General Liability	\$1,873
Law Enforcement Liability – Before Credit	\$12,363
<i>Law Enforcement Initiative Credit Amount</i>	<i>\$0</i>
Law Enforcement Liability – After Credit	\$12,363
Public Officials Liability	\$7,397
Automobile Liability	\$5,972
Automobile Physical Damage	\$3,451
Property – Buildings & Contents	\$6,477
Mobile Equipment	\$173
Police Animal Mortality	\$0
Crime / Fidelity	\$295
Boiler & Machinery	\$424
Uninsured Motorist	\$106
Sub Total	\$38,531
Less Renewal Credit	\$3,260
Total	\$35,271

Disclaimer:

These terms are not to be construed as an exact or complete analysis of the coverage agreement, nor as a legal evidence of coverage. The provisions of the actual coverage document will prevail.

Georgia Interlocal Risk Management Agency

Member Contribution Breakdown

LINE OF COVERAGE	Contribution Breakdown	Contribution Total
City of Pine Lake (PI1)	Effective Date	05/01/2023
GENERAL LIABILITY		
Grants Administered	\$0	
GROSS OPERATING EXPENDITURES	\$1,873	
PARK ACREAGE	\$0	
HOUSING AUTHORITIES - UNITS	\$0	
PUBLIC UTILITIES - CABLE / TELECOM	\$0	
PUBLIC UTILITIES - ELECTRIC	\$0	
PUBLIC UTILITIES - GAS	\$0	
PUBLIC UTILITIES - SEWER	\$0	
PUBLIC UTILITIES - WATER	\$0	
REFUSE COLLECTION	\$0	
SCHOOLS - ALL OTHER STUDENTS	\$0	
SCHOOLS - TRADE OR VOCATIONAL STUDENTS	\$0	
WATER RELATED ACTIVITIES - # BEACHES, LAKES, POOLS	\$0	
GENERAL LIABILITY TOTALS		\$1,873

Georgia Interlocal Risk Management Agency

Member Contribution Breakdown

LINE OF COVERAGE			Contribution Breakdown	Contribution Total
AUTOMOBILE LIABILITY	Number of Vehicles	Contrib Per Vehicle	Total Contribution	
Trucks - Van, Pickups, Light Trucks	0	\$0.00	\$0.00	
Trucks - Medium Weight	2	\$702.56	\$1,405.12	
Trucks - Heavy Weight	0	\$0.00	\$0.00	
Trucks - Extra Heavy Weight	0	\$0.00	\$0.00	
Trucks - Ambulances or Paramedic Vehicles	0	\$0.00	\$0.00	
Trucks - Garbage	0	\$0.00	\$0.00	
Trucks - Fire Trucks	0	\$0.00	\$0.00	
Private Passenger - Fire Cars	0	\$0.00	\$0.00	
Private Passenger - Police Cars	3	\$1,405.13	\$4,215.39	
Private Passenger - All Other Type Cars	0	\$0.00	\$0.00	
Trailers - Semi Trailers	0	\$0.00	\$0.00	
Trailers - Trailers	2	\$175.64	\$351.28	
Buses - Public Transit Buses	0	\$0.00	\$0.00	
Buses - School Buses	0	\$0.00	\$0.00	
Motorcycles	0	\$0.00	\$0.00	
AUTO LIABILITY TOTALS	7			\$5,972

Georgia Interlocal Risk Management Agency

Member Contribution Breakdown

LINE OF COVERAGE			Contribution Breakdown	Contribution Total
AUTOMOBILE PHYSICAL DAMAGE	Number of Vehicles	Contrib Per Vehicle	Total Contribution	
Trucks - Van, Pickups, Light Trucks	0	\$0.00	\$0.00	
Trucks - Medium Weight	2	\$345.08	\$690.16	
Trucks - Heavy Weight	0	\$0.00	\$0.00	
Trucks - Extra Heavy Weight	0	\$0.00	\$0.00	
Trucks - Ambulances or Paramedic Vehicles	0	\$0.00	\$0.00	
Trucks - Garbage	0	\$0.00	\$0.00	
Trucks - Fire Trucks	0	\$0.00	\$0.00	
Private Passenger - Fire Cars	0	\$0.00	\$0.00	
Private Passenger - Police Cars	3	\$862.70	\$2,588.10	
Private Passenger - All Other Type Cars	0	\$0.00	\$0.00	
Trailers - Semi Trailers	0	\$0.00	\$0.00	
Trailers - Trailers	2	\$86.27	\$172.54	
Buses - Public Transit Buses	0	\$0.00	\$0.00	
Buses - School Buses	0	\$0.00	\$0.00	
Motorcycles	0	\$0.00	\$0.00	
PHYSICAL DAMAGE TOTALS	7			\$3,451

Georgia Interlocal Risk Management Agency

Member Contribution Breakdown

LINE OF COVERAGE	Contribution Breakdown	Contribution Total
UNINSURED MOTORIST LIABILITY		\$106
LAW ENFORCEMENT LIABILITY	\$2,472.60 per officer	\$12,363
PUBLIC OFFICIALS LIABILITY		\$7,397
PROPERTY (including Mobile Equipment and Boiler & Machinery)	Values / Rates	\$7,074
Total Insured Value	\$2,116,383	
Rate per \$100 of Value	\$0.3342	
POLICE ANIMALS	\$0	\$0
CRIME	\$29.50 per employee	\$295
TOTAL CONTRIBUTION*		\$38,531

* Figures may be off by \$1 due to rounding

Georgia Interlocal Risk Management Agency

GMA Property & Liability Self-Insurance Program

CONTRIBUTION PAYMENT TERMS

CITY OF PINE LAKE

RLFC# PI1

INVOICE NUMBER	333675
EFFECTIVE DATE	05/01/2023
INVOICE AMOUNT	\$35,271
PROPOSAL NUMBER	RPI1-PR2023-1

PAYMENT TERMS:

- OPTION 1: Full Amount Due on Binding
- OPTION 2: 50% Down – Balance due in 30 days
- OPTION 3: 25% Down – Balance due in 4 monthly installments. The entire contribution must be paid within 6 months of the effective date.

Checks should be made payable to **GIRMA**. Please sign and return with your check to:

Georgia Interlocal Risk Management Agency
P.O. Box 105377
Atlanta, Georgia 30348

Please sign and date on the lines below that you have read and accept the limits and deductibles outlined in the renewal terms. Please return the signed invoice with your initial payment to the GIRMA address above.

Authorized Signature

Date