



CITY OF PINE LAKE
425 ALLGOOD ROAD
STONE MOUNTAIN, GA 30083
P. O. BOX 1325 PINE LAKE GA 30072
PHONE: (404) 999-4901

Application for Employment: Beach Monitor
City of Pine Lake

An Equal Opportunity Employer
Read below before filling out the application.

Please print or type the information clearly in black ink. Fill-in all sections completely. Additional pages may be attached to supplement answers; however, supplemental pages must have the applicant's name on the upper right-hand corner and the number of the question being supplemented. Incomplete applications may be rejected. Resumes may not be used to answer questions nor accepted in lieu of a completed application.

Do you need accommodation in completing Application? Yes No

Personal Information

1. _____
Last Name, First Middle

2. Address: _____
Street Number Street

City State Zip Code

Contact information

3. Telephone: (____) _____ - _____ Best time to Call: _____

4. E-Mail Address: _____

Education

5. Circle highest grade completed: 7 8 9 10 11 12

6. _____
Name of High School attended City State Dates of Attendance

7. _____
Name of Technical School attended City State Dates of Attendance

8. _____
Name of College or Universities attended City State Dates of Attendance

9. Describe any background experience you have which relates to the job for which you are applying.

10. Describe any special skills, qualifications, and certifications (including customer service, landscaping or maintenance skills) which relate to the job for which you are applying.

11. Please use this space below for additional information pertinent to your education, training and experience:

12.

Employment History

Read below before continuing.

Describe your work history **BEGINNING WITH YOUR CURRENT OR MOST RECENT JOB**. Include any volunteer experience that would be applicable. Complete addresses with zip code and phone numbers for all employers are necessary. **A resume may be attached only as additional information and will not be accepted in lieu of completing this section.**

Name of Organization or Firm		Telephone Number () -	Dates Employed From Mo/Yr To Mo/Yr
Address Street: City State Zip Code			Total Time Employed
Official Job Title	Name of Supervisor		Pay Start: End:
Describe Specific Job Duties:			
Specific Reason for Leaving:			

Name of Organization or Firm		Telephone Number () -		Dates Employed From Mo/Yr To Mo/Yr
Address Street: City State Zip Code				Total Time Employed
Official Job Title	Name of Supervisor			Pay Start: End:
Describe Specific Job Duties:				
Specific Reason for Leaving:				

Name of Organization or Firm		Telephone Number () -		Dates Employed From Mo/Yr To Mo/Yr
Address Street: City State Zip Code				Total Time Employed
Official Job Title	Name of Supervisor			Pay Start: End:
Describe Specific Job Duties:				
Specific Reason for Leaving:				

(Attach additional sheets if necessary)

14.

Personal References

Read below before continuing.

Please provide three (3) personal references that **are not** former employers, relatives or relatives employed by the City of Pine Lake.

Name:	Address:			
	Street:	City:	State:	Zip Code:
Contact Numbers:				
Home Phone: ()	Work Phone: ()	Other: ()		
How long have you known this person?				
How do you know this person?				

Personal References (continued)

Name:	Address:			
	Street:	City:	State:	Zip Code:
Contact Numbers:				
Home Phone: ()		Work Phone: ()		Other: ()
How long have you known this person?				
How do you know this person?				

Name:	Address:			
	Street:	City:	State:	Zip Code:
Contact Numbers:				
Home Phone: ()		Work Phone: ()		Other: ()
How long have you known this person?				
How do you know this person?				

SPECIAL ACCOMMODATION

If you require special accommodations for testing, interviewing, or any portion of the application or employment process, please contact the City of Pine Lake at 404-999-4901. Any request for special accommodations should be made, if at all possible, at the time your appointment is scheduled. If any accommodation is requested, the applicant must provide verification from an appropriate professional.

15. Are you authorized to work in the United States? Yes No 16. Are you over 16 years old? Yes No

17. Have you ever worked for the City of Pine Lake Government? Yes No If yes, when and where?

18. Give name, relationship and department of any relatives who are employed with the City of Pine Lake Government.

19. Are you willing to work evenings, days and weekends? Yes No

20. Have you ever been suspended, dismissed or asked to resign from any job? Yes No

**The City of Pine Lake Is
An Equal Opportunity Employer**
